Thomas Jefferson Planning District Commission

Regional Vision ▪ Collaborative Leadership ▪ Professional Service

MPO Policy Board Meeting
Minutes, August 28, 2025
DRAFT

A video of this meeting can be found at: https://www.youtube.com/watch?v=XgE64XPDkOw

VOTING MEMBERS & ALTERNATES		STAFF	
Ann Mallek, Albemarle	x	Gretchen Thomas, TJPDC	x
Ned Gallaway, Albemarle	x	Sara Pennington, Rideshare	
Brian Pinkston, Charlottesville	x	Lucinda Shannon, TJPDC	
Natalie Oschrin, Charlottesville	x	Sarah Simba, TJPDC	x
Sean Nelson, VDOT	x	Gorjan Gjorgjievski, TJPDC	x
Stacy Londrey, VDOT (alternate)	x	Taylor Jenkins, TJPDC	x
NON-VOTING MEMBERS		**GUESTS/PUBLIC**	
Jason Espie, Jaunt *	x	Peter Krebs, Piedmont Environmental Council	x
Christine Jacobs, TJPDC	x	Tonya Schwazendruber, Albemarle County	x
Julia Monteith, UVA		Ben Chambers, City of Charlottesville	x
Garland Williams, CAT	x	Sean Tubbs *	
Steven Minor FHWA		Pat Coleman, AECOM *	x
Daniel Koening, FTA *	x	Ruoyu Liu, AECOM *	x
Sarah Medley, CTAC *	x	Donna Chen, MPO Tech *	x
Chuck Proctor, VDOT *	x	Nag Kashayi, AECOM *	x
Mitch Huber, DRPT *	x	Paul Grady	x
Mike Murphy, Jaunt			
Sandy Shackelford, VDOT	x		
Wood Hudson DRPT (alternate)			

** attended online via Zoom*

1. CALL TO ORDER (MINUTE 0:00)

The MPO Policy Board Vice Chair, Natalie Oschrin, presided and called the meeting to order at 4:31 p.m. Sarah Simba called roll.

2. MATTERS FROM THE PUBLIC (MINUTE 1:09)

Comments from the Public: None.

Comments provided via email, online, web site, etc.: None.

3. GENERAL ADMINISTRATION (MINUTE 1:23)

Approval of the Agenda

Taylor Jenkins noted that there was an item added to the agenda for a TIP adjustment request from CAT. She also moved the CTAC agenda item further down in the agenda.

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Motion/Action: Brian Pinkston made a motion to approve the agenda as amended. Ann Mallek seconded, and the motion passed unanimously.

Approval of June 25, 2025 Meeting Minutes

Motion/Action: Ann Mallek made a motion to approve the minutes. Brian Pinkston seconded, and the motion passed unanimously.

Remote Participation/Virtual Meeting Policy

Taylor Jenkins reviewed the electronic meeting policy for the Board, noting that there were no changes from last year.

Motion/Action: Brian Pinkston moved to adopt the electronic meeting policy. Ann Mallek seconded, and the motion passed unanimously.

4. NEW BUSINESS (MINUTE 4:11)

Travel Demand Model (TDM) Update – Presentation

Taylor Jenkins presented the board with a background of the current CA-MPO's regional Travel Demand Model update process and provided a summary of targeted inputs expected to be presented and tentative completion date being April, 2026. She stated that there are milestones such as approval of regional demographic input for population and employment data, for which the members of the board will present information and methodology for approval and feedback on the regional model development. The project team members from VDOT and AECOM introduced themselves to the Board.

Mr. Nag Kashayi noted that the last TDM model was based on 2015 data and the new TDM model will be based on updated demographics for the year 2022. He presented demographic data and variables and method of estimation and compared demographics between jurisdictions. He continued by reviewing the potential uses of the model, including congestion, congestion maps showing road level of service, transit ridership, mode share, VMT per capita, and average driving commute time.

There was a brief question and answer session after the presentation to clarify some of the data presented. Ann Mallek mentioned that there is concern about some of the data for the Crozet area re: the population number being too low.

Motion/Action: Brian Pinkston made a motion to accept the TDM model data. Ann Mallek seconded, (with a request for the board to be kept update on the next steps throughout the development of the model update) and the motion passed unanimously.

Transportation Demand Management Study (Minute 27:20) - Presentation

After a brief technological issue, Taylor Jenkins presented the background and purpose of the study. She reviewed Task 1: Existing Conditions, Task 2: Origin-Destination Analysis, which she said MPO Tech gave valuable feedback for gathering data. Task 3: Mode Shift Potential & Strategies include assessing potential for shifting trips from auto to non-auto modes, identifying recommended improvements and started to encourage mode shifts. Task 4: Outreach and Engagement allow two primary opportunities for outreach and there will be ongoing outreach to the public. She also shared the project schedule, noting that the deadline for the final report is June 2026.

Ms. Jenkins noted the difference between the regional Travel Deman Model update (TDM), and this regional Transportation Management (TDM) study, stating that the TDM-model is looking forward to the future, and this TDM study is looking at the present.

Motion/Action: Ann Mallek moved to approve the adjusted scope of work and staff memo. Brian Pinkston seconded, and the motion passed unanimously.

CA-MPO FY24-27 TIP Amendment

Gorjan Gjorgjievski reported on the TIP amendment included in the agenda packet. The amendment is a new TIP block for the Autism Sanctuary. Ms. Mallek noted there is an extra "9" in the resolution that is in the agenda, but Mr. Gjorgjievski said the resolution for signature is correct.

Motion/Action: Brian Pinkston made a motion to approve the TIP Amendment as adjusted. Ann Mallek seconded, and the motion passed unanimously.

CA-MPO FY24-27 TIP Adjustments

Gorjan Gjorgjievski said CAT asked for some administrative modifications for eight of their projects. Due to the timing, the memo for these modifications was handed out at the meeting and can be found here. This is an administrative item and does not need motion or action.

5. STAFF UPDATES (MINUTE 40:20)

Safe Streets and Roads for All (SS4A)

Gorjan Gjorgjievski announced that the plan has been adopted by all six jurisdictions and has been sent to FHWA for their review. The plan will be approved after the close out period. The last day for the plan is September 30, 2025 and the close-out period could take up to 120 days after September 30, 2025.

He said he hopes the TJPC member jurisdictions are willing to act on projects suggested in the plan.

He said he is also waiting for the grant application award for the safety action plan. He is unsure about when the award will be announced.

CA-MPO and SAW-MPO Joint Meeting

Taylor Jenkins said the joint MPO meeting will be held on September 30, 2025 at the North Fork meeting center. She reviewed the proposed agenda and speakers.

RAISE/BUILD Grant Application Update

Taylor Jenkins said she received notification that TJPDC did not receive or awarded the BUILD grant for the pedestrian bridge in the area. There will be a debrief on why the application was not funded.

Christine Jacobs said there were no projects awarded in the state of Virginia.

Ms. Oschrin reported that the next regular Policy Board meeting date is October 22, 2025 at 4:30 p.m.

6. VDOT UPDATES ON PROJECTS (MINUTE 47:03) - PRESENTATIONS

Sandy Shackelford presented the background on Strategically Target Affordable Roadway Solutions (STARS) study, a planning program to develop comprehensive and innovation multimodal transportation solutions to address congestion and safety challenges.

She continued by reviewing Study #1, US 29 Corridor; Hydraulic Rd to Woodbrook Rd. She presented the placed VDOT is collecting data, mostly at intersections and adjacent intersections.

They started with a public survey and noted that there were over 2,300 participants. She reviewed the top five priorities.

She said they also reviewed statewide and locally identified needs (VTRANS, PBSAP, PSI, pedestrian connectivity, and enhanced transit.

She reviewed what VDOT found on existing conditions regarding operations and safety. She reviewed a crash summary from 2019 – 2023). She reported on the US29 corridor fatal crash data. She also presented existing pedestrian accommodations. She continued with the bicycle and pedestrian summary.

She continued with Study #2: US29/250 Bypass interchange with Emmet Street. She said they also reviewed statewide and locally identified needs (VTRANS, PBSAP, PSI, pedestrian connectivity, and enhanced transit.

She reviewed what VDOT found on existing conditions regarding operations and safety. She said the results summary of the operations included light-to-medium/heavy. She said queue lengths are long (see slide_).

She shared crash summary data and crash patterns, including fatal crashes.

She continued with existing pedestrian accommodations, and the bicycle and pedestrian summary.

She noted that VDOT included a bike/ped flag analysis as part of the study, and she gave an overview of that analysis.

She then shared the existing conditions for transit. She said they are looking for a narrower scope on what higher frequency transit would look like.

Ned Gallaway arrived at 5:44 p.m.

She continued with their toolbox of solutions for both studies.

She continued with their next steps.

Ann Mallek asked everyone to write to their legislature to get speed cameras so localities can ticket vehicles.

Ms. Oschrin said the bike/ped improvements were listed separate from the congestion solutions. She said bike/ped improvements HELP with alleviating congestion. She is also glad widening roads was not mentioned.

Chuck Proctor said VDOT is in the process of identifying locations for the next round of Smart Scale and they will be sending those out to jurisdictions and the MPO next week.

7. INFORMATIONAL (MINUTE 1:21:24)

CA-MPO Citizens Transportation Advisory Committee - Presentation

Taylor Jenkins gave a background on recent meeting summaries. She said the CTAC members did a review of their bylaws and started to ask questions about their purpose and the actions they can and should be taking. Ms. Jenkins said MPO staff when to the source regulations on MPOs. She reviewed the responsibilities of MPOs

in general. She also reviewed the CA-MPO structure and committees. She continued by covering the MPOs numerous responsibilities and decisions.

She continued with the history of the Citizens Transportation Advisory Committee (CTAC) history. She reviewed other MPOs with advisory boards in the state. She also reviewed past activities of CTAC and their outreach efforts.

She reviewed the challenges of CTAC activities and their current interests.

She also presented how public engagement has changed from the early 2000s to today.

She said the next steps include determining is a citizens advisory committee is still necessary and/or desirable by the Policy Board, if so, defining specific purpose and role of CTAC, identifying how CTAC's involvement can best inform MPO's decision-making process, defining the chain of communication, and revising bylaws, membership and appointment considerations.

Mr. Gallaway said he and Ms. Oschrin talked with the Chair and Vice Chair of CTAC and they are interested in wanting to make a difference, but currently, CTAC does not give them an outlet to do that.

Mr. Gallaway noted how the MPO engages with the public has changed dramatically over the years and the committee may not be needed in that capacity. He said he is not looking to expand to outside of the MPO footprint. He also said CTAC is the starting point for many transportation projects and should exist for the LRTP because their input can be incredibly important and impactful.

Garland Williams and Tonya Swartzendruber left the meeting at 6:29 p.m.

Ms. Oschrin said due to time constraints, there will be future discussion on this topic.

Ms. Jacobs said staff will pull out the information on what the MPO is responsible for and create a separate document for the Board.

8. ROUNDTABLE UPDATES (MINUTE 1:59:30)

This agenda item was tabled due to time constraints. Ms. Oschrin asked folks to send in their updates.

9. ADDITIONAL MATTERS FROM THE PUBLIC (MINUTE 1:59:48)

Paul Grady, a citizen outside of Crozet, said he has a project he would like to present to the CTAC and asked for 20 minutes of their time. He asked that the Policy Board not abolish the CTAC committee.

Peter Krebs, Piedmont Environmental Council, said he was hired with the explicit goal to increase public engagement. He said the reality of his work is that there are specific processes that he goes through, but the big one is the LRTP. He thinks there should be more engagement than there is currently. He said to go back to the roots of CTAC and have them be charged with the LRTP. They can be thinking about engagement for the future.

The meeting was adjourned at 6:36 p.m.

Committee materials and meeting recording may be found at
https://campo.tjpdc.org/committees/policy-board/